



ARCHIVAL POLICY

SKY GOLD AND DIAMONDS LIMITED

(Formerly Known as Sky Gold Limited)

CIN: L36911MH2008PLC181989

Registered & Corporate Office:

Plot No. D-222/2 TTC, MIDC Shirawane, Thane, Maharashtra, 400706

ARCHIVAL POLICY

1. **INTRODUCTION:**

Regulation 30(8) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("**Listing Regulations**") requires every Listed company to formulate an Archival policy for treatment of events /information disclosed to stock exchanges and hosted on the website of the company for a minimum period of five years and thereafter as per Archival Policy of the Company.

The Board of Directors ("the Board") of Sky Gold and Diamonds Limited ("the Company") has adopted the following policy.

2. **PURPOSE & SCOPE:**

The purpose of this document is to formulate a policy for achieving the information and events communicated to the stock exchanges and hosted on the website under Regulation 30 of the SEBI(LODR) regulations, 2015.

3. **DEFINITIONS:**

"**Board of Directors**" or "**the Board**" means the Board of Directors of Sky Gold and Diamonds Limited, as constituted from time to time.

"**Company**" means Sky Gold and Diamonds Limited.

"**Listing Regulations**" means the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015.

"**Policy**" means this Archival Policy.

"**Material Events**" means events as specified in Schedule III to the SEBI (LODR) Regulations, 2015 and upon the occurrence of which a listed entity shall make disclosures to stock exchange(s) and host such disclosures on the listed entity's website.

4. **ARCHIVAL PROCESS**

- (i). All Events and information identified as material as per policy on Disclosure of material events/ information and communicated to the stock exchanges and hosted on the website of the Company shall be archived so as to be available for retrieval for such period as may be decided by the Managing Director of the Company. Subsequently, anyone intending to review the archived information and events communicated to the stock exchanges may write to the Company Secretary and Compliance Officer of the Company.
- (ii) Depending upon the nature, materiality, impact and relevance of the material event, the disclosure of such material event can continue to remain hosted on the Company's website for a longer period of time as decided by the Board from time to time.

5. ARCHIVAL REQUIREMENTS

- (i) The disclosure made to stock exchange(s) shall be promptly uploaded and hosted on the website of the Company for a minimum period of five (5) years from the date of such hosting on the Website of the Company.
- (ii) Thereafter, the information would be archived and would be retained by either of the Designated Person for a period of 3 years or such other period as may be decided by the Board, from time to time.
- (iii) This Policy shall be disclosed on the website of the Company in accordance with SEBI Listing Regulations. 6.

6. DISCLOSURE/AMENDMENT

- (i) This policy as amended from time to time shall be made available at the website of the Company.
- (ii) The right to interpret/amend/modify this Policy vests in the Board of Directors of the Company.

7. ENFORCEMENT OF THE POLICY

The Policy shall be enforced with effect from the date of its approval by the Board. The Managing Director shall be authorized to communicate the Policy to all concerned and to ensure the effective implementation thereof.

8. OFFICER RESPONSIBLE

The Company Secretary and Compliance Officer of the Company shall be responsible for ensuring overall compliance of this Policy.